Small Business Program Manager

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Supplier Diversity Advocates

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Procurement Help Desk and
Supplier Portal               supreg@sandia.gov
Directions to Accessing Helpful Documents

- ‘Partnerships’ tab
- Under ‘Prospective Suppliers’ select ‘Small Business’
- Under ‘Supplier Engagement’ are the links to helpful documents

OR

Scan QR code to access full version PDF of helpful document

Next Steps Utilizing Helpful Documents

1. **iSupplier Registration**
   - Step-by-step instructions for creating an iSupplier registration account. Completing this registration will allow you to respond to opportunities via the Business Opportunities Website (BOW) and subscribe to the BOW.

2. **Subscribing to the BOW**
   - Step-by-step instructions on how to subscribe to the BOW in order to receive email notifications when current business opportunities are posted.

3. **What Sandia National Laboratories Buys**
   - Utilize this document to help identify where your company would fit into Sandia National Labs. When emailing supplier@sandia.gov your capabilities statement, mention the procurement department(s) in which you believe you fall under and the Supplier Diversity Advocates will send those departments your capability statement.

4. **SNL Supplier Open House**
   - The Supplier Diversity Team hosts Small Business Open Houses to facilitate the opportunity of learning how to do business with Sandia. Small Businesses will have the ability to meet with the Advocates, buyers and other Sandia Professionals.

5. **List – DOE Labs**
   - Sandia National Labs is a Prime Contractor to the DOE, there are 16 other laboratories under the DOE umbrella. If your company is looking to target the DOE as a subcontractor, this document will help initiate that process.

6. **List—Doing Business with DOE and NNSA**
   - Utilize this document as a starting point if working with Federal Agencies are your desired customer.