



CUI\\PRVCY (When completed)
Submit form at least two weeks
before badge start date.

Sandia DISS Code: 14213

Visitor's Information

Rank: _____

First Name: _____

Middle Name: _____

Last Name: _____

Suffix: _____

SSAN/DOB: _____ / _____

Birth Country/City/State: _____ / _____ / _____

U.S. Citizen? (Yes/No) _____

Clearance Level/CNWDI Date: _____ / _____

Organization: _____

Date information submitted into DISS: _____

Meeting/Class Information

Visit or Class Start Date: _____

Visit or Class End Date: _____

Classification Level of Meeting or /Class: _____

Meeting or Class POC: _____

Justification/Purpose:

Visitor's Contact Information

Visitor's Business Telephone #: (____) _____

Visitor's Business Email Address: _____

Security Office POC Telephone: (____) _____

Security Office POC: E-Mail Address: _____

When the visit request is submitted into DISS, fax or e-mail this form to:

Fax - 505-844-3377 / ML Registration E-Mail: ml_tr@sandia.gov

For questions, call Jessica
 Martinez, **505-845-8827**

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 Forms are destroyed after visit/class

Clear Form

Print

Version 19 - September 10, 2026

CUI//PRVCY/Limited Dissemination Control

Summary of 5 USC 552a(b) (Basic): Prohibits agencies from disclosing personal information without prior written consent from the person to whom the record or information pertains, unless disclosure is permitted by the statute.

Summary of OMB Circular A-130 (Basic): Limit the creation, collection, use, processing, storage, maintenance, dissemination, and disclosure of PII to that which is legally authorized, relevant, and reasonably deemed necessary for the proper performance of agency functions.

Summary of OMB M-17-12 (Basic): Any information related to a PII breach.