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Sandia National Laboratories

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VISIT REQUEST
SECURITY CLEARANCE HOLDER

Please provide the following information to facilitate clearance verification, access approval and coordination of services to Sandia National Laboratories-Tonopah Test Range (SNL/TTR) as required:

Visit Purpose:					Visit Host:	

FULL NAME (Last, First Middle)	SSN (Last 4)	ORGANIZATION	CLEARANCE LEVEL		VISIT DATES (MM/DD/YY-MM/DD/YY)	ENTRY POINT	SERVICES
			☐Q ☐L	☐TS ☐S ☐DISS ☐5631.20		☐Main ☐Cedar	☐Meals ☐Lodging
			☐Q ☐L	☐TS ☐S ☐DISS ☐5631.20		☐Main ☐Cedar	☐Meals ☐Lodging
			☐Q ☐L	☐TS ☐S ☐DISS ☐5631.20		☐Main ☐Cedar	☐Meals ☐Lodging
			☐Q ☐L	☐TS ☐S ☐DISS ☐5631.20		☐Main ☐Cedar	☐Meals ☐Lodging
			☐Q ☐L	☐TS ☐S ☐DISS ☐5631.20		☐Main ☐Cedar	☐Meals ☐Lodging
			☐Q ☐L	☐TS ☐S ☐DISS ☐5631.20		☐Main ☐Cedar	☐Meals ☐Lodging
			☐Q ☐L	☐TS ☐S ☐DISS ☐5631.20		☐Main ☐Cedar	☐Meals ☐Lodging
			☐Q ☐L	☐TS ☐S ☐DISS ☐5631.20		☐Main ☐Cedar	☐Meals ☐Lodging
			☐Q ☐L	☐TS ☐S ☐DISS ☐5631.20		☐Main ☐Cedar	☐Meals ☐Lodging
			☐Q ☐L	☐TS ☐S ☐DISS ☐5631.20		☐Main ☐Cedar	☐Meals ☐Lodging
			☐Q ☐L	☐TS ☐S ☐DISS ☐5631.20		☐Main ☐Cedar	☐Meals ☐Lodging
			☐Q ☐L	☐TS ☐S ☐DISS ☐5631.20		☐Main ☐Cedar	☐Meals ☐Lodging
			☐Q ☐L	☐TS ☐S ☐DISS ☐5631.20		☐Main ☐Cedar	☐Meals ☐Lodging
			☐Q ☐L	☐TS ☐S ☐DISS ☐5631.20		☐Main ☐Cedar	☐Meals ☐Lodging
			☐Q ☐L	☐TS ☐S ☐DISS ☐5631.20		☐Main ☐Cedar	☐Meals ☐Lodging
			☐Q ☐L	☐TS ☐S ☐DISS ☐5631.20		☐Main ☐Cedar	☐Meals ☐Lodging

For **recurring** SNL/TTR visitors who hold an **active Department of Defense (DoD) clearance** which can be verified in the DoD Defense Information System for Security (DISS), Security Office may submit visit request direct through DISS in lieu of completing the *U.S. Department of Energy Request for Visit or Access Approval* (DOE F 5631.20).

Use of DISS is allowed with the following conditions:
- Interim DoD clearances are **not accepted**
- For access to RD, CNWDI designation must be reflected in DISS
- Request must include the visit dates, purpose, Technical Host – Joseph Simile and Anthony R. Strickland
- Request must be saved as "active" to be released
- **SMO Code: 14213**

Use of DOE F 5631.20 form is required in the following instances:
- **Initial** visit to SNL; necessary to create visitor relationship
- DoD clearance cannot be verified through DISS

SIGMA access requires DOE/HQ approval

General site information available on the Tonopah Test Range external website: https://ttr.sandia.gov/customer-visitor/

SNL/TTR Facility Security Officer   702-295-8100 x118
SNL/TTR Personnel Logistics Coordinator   702-295-8100 x110

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