

AEA Certification – Frequently Asked Questions

1. What is the Atomic Energy Act (AEA) Certification?

The AEA certification is Sandia's compliance requirement for nuclear weapon-related import and export activities under NNSA Policy Letter 476.1 (NAP 476.1). The AEA is the implementing statute for NAP 476.1 and the certification is called AEA certification.

2. When does the AEA apply to suppliers?

The Atomic Energy Act (AEA) applies to suppliers who intend to receive nuclear weapons related items/information/services which are classified as Tier 2. Sandia National Laboratories is responsible for ensuring that its suppliers can receive, handle, and protect the nuclear weapon-related items/information/services as required by the NAP 476.1. As part of Sandia's requirements, suppliers must maintain a yearly certification in Sandia's database of approved AEA-compliant suppliers.

3. What is the process of getting suppliers AEA certified?

- A Sandia employee, Sandia Requestor, elects to make a purchase or collaborate with an entity or supplier. The Sandia Requestor is responsible for determining if the information/technology/hardware for transfer or purchase is classified as Tier 2 as defined under NAP 476.1. If the items are Tier 2, the Sandia employee is required to request that the Supplier become certified in Sandia's AEA Supplier System.
- Supplier Data Management provides the supplier with a username and password. The Supplier can then access the iSupplier system to input required information regarding production sites and appropriate contact persons for the supplier. This access also permits the supplier to complete the AEA certification application.
- Once the Supplier submits the application for the AEA certification, the Import/ Export Trade Compliance Organization (IETC) ensures that the Supplier is not legally prohibited from receiving AEA information or technology and reviews the Supplier's attestations in the iSupplier portal, and then approves or rejects the certification request. The Supplier will receive an email with the updated status after the certification is processed.

4. How long does the certification last?

Once approved, the certification is valid for one year.

5. How do suppliers know when they need to re-register?

When a Supplier Certification is nearing its expiration date, the Supplier and the Sandia Requestor will both receive several reminders via email that contain instructions to re-certify. If the certification has expired and the Supplier wants to be re-certified, please reach out to IETC at eico@sandia.gov or our Supplier Data Management group at supreg@sandia.gov who will provide assistance with login and password.

6. What do I do when I receive an error when attempting to login to my iSupplier account?

If you, the supplier, have logged into your iSupplier portal account previously, please proceed to the [MFA Portal Login](#) page and click “new user setup”. If you do not have an iSupplier portal account, please reach out to the Supplier Data Management group at supreg@sandia.gov. If you receive an error while attempting to log into your iSupplier portal account, your account may be inactive. Please reach out to our Supplier Data Management group with the following information: First Name, Last Name, Country of Citizenship, Job Title, Company Name, Federal Tax ID Number, Email Address, Phone Number, and Fax Number.

7. What is MFA?

Sandia has implemented a new login process – multi-factor authentication that requires the MS Authenticator app on a mobile device to retrieve an authentication code. If you use MS authenticator for other uses or are experiencing issues, please contact iSupplierMFAHelp@sandia.gov.