Snapshot of Sandia’s Mentor/Protégé Program (MPP)

National Technology & Engineering Solutions of Sandia, LLC, is the management and operating contractor for Sandia National Laboratories (herein referred to as Sandia).

Department of Energy (DOE) Mandatory Requirements—An Applicant Must:

• Be a small business concern, including Historically Black Colleges and Universities, and other minority institutions of higher learning;
• Submit a statement from the firm that it is eligible for receipt of government/federal contracts;
• Have been in business for at least two (2) years prior to application for enrollment in the NTESS Mentor-Protégé Program; and
• Be able to certify as a small business according to its primary North American Industry Classification System (NAICS) code and associated Small Business Administration (SBA) designated size standard.

Sandia Mandatory Requirements—An Applicant Must:

• Not have previously participated in a DOE Mentor-Protégé Program;
• Not be a current participant in another Federal Government Mentor Protégé Program (e.g. DOE, Department of Defense (DOD), or Small Business Administration (SBA));
• Demonstrate need for assistance;
• Be a United States-owned business;
• Disclose and address any foreign ownership, affiliations, and personnel;
• Have a record of integrity and business ethics;
• Have capabilities that match current technical product and service needs of Sandia (specific technical requirements and criteria will be included in the Business Opportunities Website (BOW));
• Have familiarity with government contracting and the Federal Acquisition Regulations (FAR);
• Be financially viable and willing to provide financial statements (if the Applicant’s financial statements have indications non-viability, the Applicant must be able to demonstrate its ability to obtain resources necessary to perform contract/subcontract awards);
• Have a good safety record as established by industry standards;
• Provide at least two business references related to performance of projects, business practices, and evidence of communication responsiveness; and
• A valid agent of the applicant company must sign the application.

Important:

• Incomplete applications will not be considered.
APPLICATION PROCESS

• Step 1: Register in Sandia’s iSupplier Portal
  - Account approval must be granted before responding to the BOW opportunity

• Step 2: Review MPP opportunity posting on the BOW
  - BOW Posting will be posted for 30 Days

• Step 3: Respond to the MPP opportunity posting on the BOW

• Step 4: Complete an NTESS Mentor-Protégé Application, including:
  - Application
  - Application narratives
  - Small business self-certification (SAM FAR Report or a Sandia Supplier Data Sheet)
  - Technical Capabilities Matrixes relevant to your line of work
  - At least two business references

• Step 5: Email completed application & required attachments to SDDMPP@sandia.gov

MENTOR-PROTÉGÉ PROGRAM TIMELINE

<table>
<thead>
<tr>
<th>Activity</th>
<th>Date</th>
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<tbody>
<tr>
<td>Forum to Announce next Protégé Opportunity</td>
<td>July 20, 2021</td>
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ADDITIONAL NOTES

• Protégé applicants not selected to participate in the MPP may request a discussion to better understand Sandia’s decision (must submit requests within 15 days).

• The duration of an MPP agreement shall not exceed three (3) years.

• The MPP is not a quick path for small businesses to obtain subcontracts. Small businesses that solely seek to obtain noncompetitive subcontracts while in the MPP are discouraged from participating.

QUESTIONS – CONTACT:

Sandia’s Mentor-Protégé Program Team: SDDMPP@sandia.gov