

2008 OPEN ENROLLMENT APPEALS

The annual Open Enrollment period provides the opportunity to make changes to your benefit choices: Enroll/Disenroll dependents, enroll in or change your Medical or Dental elections. The 2008 Benefit Choices election period began October 20 and ended November 9, 2007 for benefit elections effective January 1, 2008.

Retiree election changes after November 9 will only be considered due to the following: if it is determined the enrollee experienced extenuating circumstance(s) (e.g., international/remote travel or medical emergency for yourself or immediate family member) to support the enrollment request after November 9, 2007. Failing to make your elections because you forgot or did not take the time is not considered “extenuating circumstances.”

If you believe you have experienced extenuating circumstances to support an enrollment change, complete the Open Enrollment Appeals Form on page 49. Requests will be reviewed by the Benefits Manager and/or 3300 Management Team.

A written determination will be sent to you by December 21, 2007.

All requests must be received by December 7, 2007.

OPEN ENROLLMENT APPEALS FORM

Please Print

Date:	Retiree/Survivor Name:	Retiree ID#:	
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Address:

Question 1) Was the reason you failed to make a change due to extenuating circumstance(s)?

No

Stop Here – Your request for enrollment after November 9, 2007 is denied

Yes (go to Question 2)

Question 2) If you failed to make your benefit elections due to extenuating circumstance(s), describe, in detail, the reasons you failed to make your annual elections. Include supporting documentation to show you were on international/remote travel or dealing with a medical emergency for yourself or an immediate family member.

Fax or mail the form postmarked before December 7, 2007.

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Attention: Open Enrollment Appeals
or Fax to: 505-844-0662