

Environmental, Safety, and Health Guideline - 2.8.G (08/24/04)

[Last Update: \(08/24/04\) RShibata:kma - 2.8.G.0](#)

[ES&H Requirements - 2.8.G.1](#)

[ES&H Clauses - 2.8.G.2](#)

[Material Safety Data Sheets - 2.8.G.3](#)

[Applicable Clauses - 2.8.G.4](#)

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This guideline was extensively revised to address administrative changes throughout the document.

Definitions

Contractor-Directed Work - Work under a contract for which the Contractor is accountable for the outcome of the work performed and routinely provides work direction to the Contractor's work force.

Environmental, Safety, and Health (ES&H) related item means any material, or a combination of materials, which could be classified as hazardous or potentially hazardous, or equipment whose failure or improper operation could jeopardize the health and/or safety of individuals, could have a detrimental impact on the environment, or could cause damage to Sandia facilities.

ES&H related services means any activity, performed by Contractors on site, on Sandia controlled premises, which could adversely affect the health and/or safety of any individual, could have a detrimental impact on the environment, or could cause damage to Sandia facilities.

Hazardous means any material or activity that poses unreasonable risk to the health and safety of the environment or the Contractor.

Occupational Safety and Health Act (OHS) of 1970, Public Law 91-596.

Primary Hazard Screening (PHS) is an assessment of the hazards associated with an organization's work environment.

Programmatic Risk Classification (PRC) is a classification methodology in which each Sandia organization assesses the hazards and risks associated with their programs or projects. PRCs are designated 1 through 5, with 1 demanding the highest rigor and 5 demanding the lowest rigor. See the Management Integration and Implementation Manual for further information.

Sandia-Directed Work - Work under a contract for which Sandia retains accountability for the outcome of the work performed and routinely provides direction to the Contractor's work force.

Sandia-Controlled Premises means Sandia-Controlled Premises (i.e., space), or real property (land, buildings or portions thereof) in which the United States Department of Energy/National Nuclear Security Administration (DOE/NNSA) has a legal interest by means of ownership, lease, administrative withdrawal or permit and which DOE/NNSA has designated for use by Sandia National Laboratories. It does not include sites where Sandia performs work but DOE/NNSA has no legal interest (e.g., courtesy office provided to a visiting Sandian on the premises of a technology transfer partner).

ES&H Requirements - 2.8.G.1

Sandia considers the protection of human life and health as well as the environment as its top priority. Contractors performing work under a Sandia contract must comply with all ES&H requirements as specified in SC 703-REQ and if necessary, SC 705-KET of the contract. The Sandia Contracting Representative (SCR) must reference this clause in the Statement of Work (SOW) when training courses are required. All required courses shall be provided to the SCR by the Requester. The type of work to be performed may either be Sandia-directed work or Contractor-directed work, but in all cases, the Contractor is responsible for assuring that all Contractor personnel have the required training as required by the contract.

In addition, the SCR shall also incorporate all applicable ES&H training clauses if required.

ES&H Clauses - 2.8.G.2

Standard	Document	Use When
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Clause

SC 703-REQ	solicitation and order/contract	Contractor will perform work at Sandia or a government site, have access to Sandia computers or where Contractor employees will hold or will need to hold either an “L” or a “Q” security clearance.
SC 705-KET	solicitation and order/contract	Contractor’s personnel and any subcontractors are required to receive any training as specified by the SOW and incorporated in this clause but is not covered in SC 703-REQ

Material Safety Data Sheets - 2.8.G.3

Material Safety Data Sheets (MSDS) should accompany all hazardous products. If it should be forwarded to the SCR, the SCR shall forward any MSDS received to Industrial Hygiene/Systems and Processes and on construction contracts Health and Protection at Sandia/CA.

Applicable Clauses - 2.8.G.4

- SC 703-REQ - Required Contractor General Awareness Education and Training
 - SC 705-KET - Specialized Contractor Education and Training Requirements
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Send feedback on ideas and information on this page to the Process Expert, Randy Shibata.



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