



Employees

Your Health. Take Charge.

October 2009				
Monday	Tuesda	Wednesday	Thursday	Friday
			1	2
5	6	7	8	9 Open Enrollment Communications sent to Employees
12	13	14	15	16
19 Interactive Presentation 2 available on Take Charge site Open Enrollment begins for non-represented, MTC and OPEIU-represented employees (through Nov. 4)	20	21 Employee Fairs 10:00-2:00 pm Steve Schiff Auditorium Employee Presentations – 11:00-Noon • Benefit Choices Open Enrollment for All Employees (30 min) • Nuts & Bolts of Sandia Total Health for Non-Represented Employees (30 min) • Questions and answers to follow after Noon Flexible Spending Accounts for all employees 1:00-2:00 pm	22 Employee Fairs 10:00-2:00 pm UNM Continuing Education Conf. Ctr	23
26 Employee Fairs 10:00-2:00 pm California 904 Auditorium Employee Presentations 11:00-Noon • Benefit Choices Open Enrollment for All Employees (30 min) • Nuts & Bolts of Sandia Total Health for Non-Represented Employees (30 min) • Questions and answers to follow after Noon Flexible Spending Accounts for all employees 1:00-2:00 pm	27	28 Employee Fairs 10:00-2:00 pm Steve Schiff Auditorium <i>Employee Presentation for Represented Employees</i> 10:00-11:30 am Employee Presentations 11:00-Noon • Benefit Choices Open Enrollment for All Employees (30 min) • Nuts & Bolts of Sandia Total Health for Non-Represented Employees (30 min) • Questions and answers to follow after Noon Flexible Spending Accounts for all employees 1:00-2:00 pm	29	30