

EXCAVATION PERMIT

NUMBER: _____

This Section Completed by Requestor			
Requestor: _____		Org./Company: _____	
Telephone: _____		Date: _____	
Excavation Coordinator: _____		Project/Task or Service Order #: _____	
Proposed Start Date: _____		Telephone: _____	
Proposed Completion Date: _____			
Task	Soil Excavation <input type="checkbox"/>	Asphalt Removal <input type="checkbox"/>	Sidewalk Removal <input type="checkbox"/>
Other (see description) <input type="checkbox"/>			
Location, Depth, and Description of Work: (site drawings required with this request)			

Investigation Results

Utilities have been identified in the area of work. If yes, composite drawings MUST BE ATTACHED	YES <input type="checkbox"/> NO <input type="checkbox"/>	Operations are on or near an Environmentally Sensitive Site. If yes, a Jobsite Hazard Evaluation MUST BE ATTACHED.	YES <input type="checkbox"/> NO <input type="checkbox"/>
ER Reviewer: _____			
<input type="checkbox"/> Drawings	Drawing #s: _____		
<input type="checkbox"/> FGIS			
Utilities Identified / Spotted		Date Spotting Requested: _____	
<input type="checkbox"/> Power Distribution	<input type="checkbox"/> Chiller Distribution	<input type="checkbox"/> Storm Drain Lines	<input type="checkbox"/> Other (see description)
<input type="checkbox"/> Gas Distribution	<input type="checkbox"/> Water Distribution	<input type="checkbox"/> Communication Lines	<input type="checkbox"/> Sanitary Sewer Lines
<input type="checkbox"/> Steam Distribution	<input type="checkbox"/> Street Lights	<input type="checkbox"/> Irrigation Lines	
Communications Systems	<input type="checkbox"/> Communication (Orange)		
Communications Spotter's Comments:			
Spotter's Name & Initials: _____			Date: _____
Mechanical Systems	<input type="checkbox"/> Water (Blue) <input type="checkbox"/> Chiller(Blue) <input type="checkbox"/> Storm(Green) <input type="checkbox"/> Sanitary(Green) <input type="checkbox"/> Gas(Yellow) <input type="checkbox"/> Steam and Condensate(Blue w/red dot)		
Mechanical Spotter's Comments:			
Spotter's Name & Initials: _____			Date: _____
Electrical Systems:	<input type="checkbox"/> Power (Red) <input type="checkbox"/> Street Lighting (Red)		
Electrical Spotter's Comments:			
Spotter's Name & Initials: _____			Date: _____
<i>NOTICE TO PROCEED</i>			
<i>(Not valid without the following signatures)</i>			
List all attachments: _____			
Utility Coordinator's Signature: _____	Phone # _____	Date: _____	
SNL Excavation Coordinator: _____	Phone # _____	Date: _____	
Supervisor Authorizing Excavation: _____	Phone # _____	Date: _____	

Permit not VALID unless accompanied by Page 2

EXCAVATION PERMIT

1. This permit is task-specific (see side one).
2. This permit is required for each excavation activity over 12 inches or any excavation beneath concrete sidewalks or asphalt.
3. This permit is valid from the proposed start date to the proposed completion date. **Excavator is responsible for maintaining spotter's marks after permit is issued.** *Request a Re-Spot if spotter's marks are not clearly visible.*
4. This permit and all attachments **SHALL BE KEPT AT THE EXCAVATION SITE** during excavation activities.
5. This permit is not intended to be a complete work release document. Other documents or attachments may be required (e.g. Job-site Hazard Evaluation, ER Site work release) prior to work.
6. A competent person (reference: OSHA 1926.651 (k)) is required to inspect the excavation, at a minimum, daily (prior to entry) and following a change in conditions.

Caution – SNL has taken reasonable steps to identify hidden hazards for the identified work location. The possibility exists, however, that unidentified hazards may be encountered. To mitigate risk, the Excavator is responsible for completing a site investigation utilizing methods that would not penetrate hidden hazards (e.g. visual inspection) prior to performing excavation activities identified on this permit, and using appropriate caution when utility locations cannot be identified.
Personnel assigned this activity must wear the appropriate Personal Protective Equipment, and use equipment that is in good working order and properly grounded.

SUSPEND WORK!!!

Any and all personnel working under this permit are authorized and required to stop any activity if:

- Conditions differ from those that have been investigated
- Unusual odors are discovered during excavation activities
- Soils are stained
- Buried debris or visible signs of contamination are observed
- There is any question about the validity of this permit or accuracy of the spotting or utility location
- Immediately notify the SNL Excavation Coordinator (e.g. Construction Observer) for instructions

Obtain an excavation permit for any of the following activities:

1. Digging, saw cutting, drilling, coring, or trenching into soil, concrete sidewalks, or asphalt to a depth greater than 12 inches or into soil beneath concrete sidewalks or asphalt.
2. Excavation into subsurface soil in buildings beneath slabs greater than two inches.
3. Scraping, blading, or excavation of any area previously undisturbed or that appears to be undisturbed, such as areas covered with native vegetation, and blading or improvements to previously unimproved roads or paths.

System Contacts:

EMERGENCY **911 or 845-0911 for cellular phones**
Power distribution and perimeter lighting 844-3477
Communications 284-2009
Gas, steam, water, and sanitary/storm sewers 844-3222
Off-hour emergencies 844-8881 or 844-3842
Environmental Restoration 845-0836
GPS Request..... 530-4477