

SNL Videoconferencing Dialing Guide

Dialing a Call

PictureTel

Press: 

The screen similar to the one below will appear:

Dialing Directory

| No. | Locations | Lines | 1 st Number |
|--------------------------|-------------|-------|------------------------|
| Manual dialÉ | | | |
| Redial Last video number | | | |
| Add/Dial voice callÉ | | | |
| *1 | CA 904 Aud. | 1 | 9252941086 |
| *2 | 880/B8 | 1 | 5058450050 |
| *3 | LANL/209 | 1 | 5056677221 |

Scroll to the desired room using the arrow pad, then press ENTER. The system will dial, then connect with the Far End within about 30 seconds.

 Press ENTER: 

POLYCOM

Pick up remote. A screen similar to the one below will appear:

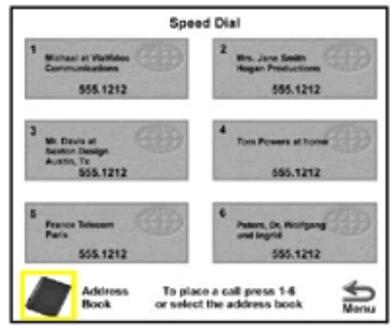


Please press the  button on the remote to select your calling choice.

Use arrow keys to highlight the ADDRESS BOOK and press ENTER.



Again, use arrow keys to highlight the ADDRESS BOOK and press ENTER.



Address Book To place a call press 1-6 or select the address book 

At the next screen, press the down arrow until the desired site is highlighted. List will continue when the arrow is depressed. Tabs will jump through the list.



Select an entry and press  to dial. 

The system will dial, and connect with the Far End.

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Press: 

Directory Net Quality

| 00 | Last Number Dialed | Auto | Auto |
|----|--------------------|------|------|
| 01 | Site 1 | | |
| 02 | Site 2 | | |
| 03 | Site 3 | | |
| 04 | | | |
| 05 | | | |
| 06 | | | |
| 07 | | | |
| 08 | | | |

Number: 5058450050 Auto

Press CONNECT to start call, OK to modify

Add New Entry Edit Entry Delete Entry

Scroll, using the arrow keys, to highlight the desired number. Press ENTER.

Answering a Call

Press:

Wait for a minute or two while the call is negotiating.
You will see the image from the far end displayed.

The following will appear.

You have a video call. Would you like to answer?

Yes No

Using the arrow keys, highlight the YES and press enter.
NOTE: Remote controls or monitors with an AUTOANSWER sticker need no action to answer.

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Press to accept call.

Hanging Up a Call

Press:

A *PictureTel Ready* screen will appear.

Press the green "CALL_HANGUP" button twice.

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Press to disconnect a call.

Redialing a Call

This will only work if your end dialed out to the far end site.

Press:

In the Directory screen, using arrows, highlight the "Redial Last video number". Press ENTER.

Dialing Directory

| Nb. | Locations | Lines | 1 st Number |
|----------------------|--------------------------|-------|------------------------|
| Manual dialÉ | | | |
| | Redial Last video number | | |
| Add/Dial voice callÉ | | | |
| *1 | CA 904 Aud. | 1 | 9252941086 |
| *2 | 880/B8 | 1 | 5058450050 |
| *3 | LANL/Ø9 | 1 | 5056677221 |

Follow the directions to get to the screen below:

Speed Dial

| | |
|------------------------------------------------------------------|------------------------------------------------------------|
| <p>1 Mr. Alan at WorldCom Communications 555.1212</p> | <p>2 Mr. Jane Smith Hager Productions 555.1212</p> |
| <p>3 Mr. Davis at Fashion Design Austin, TX 555.1212</p> | <p>4 Tom Powers at home 555.1212</p> |
| <p>5 France Telecom Paris 555.1212</p> | <p>6 Peters, Dr. Wolfgang and Ingrid 555.1212</p> |

Address Book To place a call press 1-6 or select the address book Menu

Using arrow keys, highlight the top left square and press ENTER.

TANDBERG

Press:

Directory Net Quality

| | | |
|-------------------------------------------|------------|--------------|
| 00 Last Number Dialed | Auto | Auto |
| 01 Site 1 | | |
| 02 Site 2 | | |
| 03 Site 3 | | |
| 04 | | |
| 05 | | |
| 06 | | |
| 07 | | |
| 08 | | |
| Number: 5058450050 | | Auto |
| Press CONNECT to start call, OK to modify | | |
| Add New Entry | Edit Entry | Delete Entry |

Using the arrow keys, scroll, to highlight the LAST NUMBER DIALED. Press ENTER.