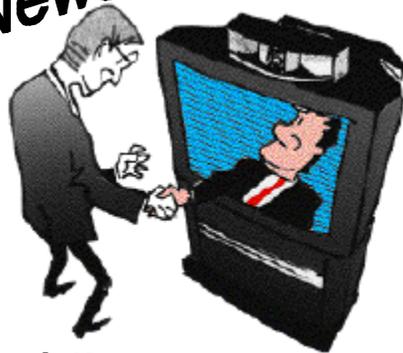


Sandia/CA Teleport Services Newsletter



October 1, 1997, Issue 1

About the Newsletter

This newsletter was created by the Teleport Services Group to keep our customers informed about the latest videoconferencing technologies available on site and to aid in the use of these tools. This newsletter will be distributed to all employees quarterly and can also be found on our Teleport Services web-site at www.ca.sandia.gov/sts/. If you have questions or comments about this newsletter, please contact Melanie Arace, 4-3168, or mfarace@sandia.gov.

Cordless Controls

Almost all videoconference system controls have been upgraded to wireless keypads. This reduces the number of cords on the table. This is an upgrade that was brought to you by the Distributed Information Center in an effort to continually modernize the videoconferencing resources, as funding permits.

New Room Available

Videoconference equipment in 912/156 is available for public use. You may schedule this room via the conference room scheduler at www-irn.sandia.gov/confroom/crslogon.html

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Desktop Video

Diane Gomes is leading us through a fun and new technology with desktop video! She has been busy setting up and testing Netmeeting Software. This exciting capability allows you to share your computer screen (and files) in real time with your colleagues on or off site. If you would like to be part of this pilot, please contact her at 4-1479, or dgomes@sandiagov.

*Kind words can be short and easy to speak,
but their echoes are truly endless.*

Mother Teresa

Get Help Fast!

Page: 423-7705, 09830

Videoconference Hotline:
4-2000 (for non-urgent messages)

Questions??

Jim Berry, 4-2914
Project Leader
Brian Chamberlain, 4-3280
Technical Support
Cathy Fernandes, 4-1910
Conference Facilitator
Corky Ford, 4-3366
Desktop Collaboration
Diane Gomes, 4-1479
Desktop Collaboration
Dorothy Harrell, 4-2066
Conference Facilitator
Dave Nagel, 4-3382
Auditorium Support & Video-Conference Training



Support Hours:

7:00 a.m. - 5:00 p.m. M-F*
* with prior notice, special arrangements can be made for assistance outside these hours.

Success Story

At 7:50 a.m. on September 17, Judy Case, Executive Assistant for Tom Hunter, was notified by Albuquerque personnel that the meeting time for a September 19 meeting would change and alternately be videoconferenced from Building 880 in Albuquerque, to Building 912/121 in Livermore.

Judy quickly asked that the Teleport Services Team assist in making 912/121 videoconference ready. By the afternoon of September 18, the conference room was ready. However, as the meeting plans developed, it became apparent that 912/121 was not best suited for the videoconference. The Teleport Services Team relocated the meeting to a better equipped videoconference room.

Tom's final message to the team read, "thank you for making sure this all works. I appreciate your flexibility. Thanks to all of the people who helped with the meeting set up."

In Judy's words, "Tom's travel schedule would double (conservative estimate) if the videoconferencing capability were not available. It is vital to our operations. The videoconferencing staff are always extremely helpful, supportive, friendly, and responsive. Thank you from all of us in 8000."

Moral to the story: Contact the Teleport Services team as early as possible, when scheduling a special event, to insure you have the appropriate location and equipment for your particular videoconferencing needs.

In the middle of every difficulty lies opportunity.

Albert Einstein

Logo Contest

We are having a site-wide logo contest to discover a new and exciting look for our teleport newsletter, brochures, and user guides. All entries should be sent to Melanie Arace at mfarace@sandia.gov by November 12. The winner will be decided and notified by November 26. The prize is a surprise!

New Users' Guides

A new user's guide has been created for each of our videoconference rooms that includes instructions for using the videoconferencing systems. Provide feedback or concerns regarding the binders to Cathy Fernandes, 4-1910, or crfern@sandia.gov.

You're in the Limelight!

Several rooms have recently been upgraded and now have an automatic camera tracking, or Limelight, feature. This feature enables the camera to focus on the person who is speaking, and it will move and follow the discussion anywhere in the room. This frees you from manual camera adjustments and making sure the "far end" participants can see the speaker. Rooms with the Limelight feature are: 905/229, 912/180G, 912/180M, 914/104, 940/1182 and 940/Aud. Caution: The feature will be automatically disabled anytime you manually move the camera. For further details, please check the manual located in the room.

Teleport Training

Come and learn about the new features and basic use of the videoconference systems by taking a 30-minute overview class. Our site alone has over a dozen videoconferencing facilities, and together with Sandia/NM we average over 100 conference calls a week. To schedule time for a hands-on training class, please contact David Nagel, 4-3382, or dsnagel@sandia.gov. Thirteen people have completed the training so far. (No case number or experience required).

In the Next Issue:

Another "Success Story"
Current Events in Desktop Video
Clip Out List of Public Video Rooms
DES Private Encryption
Our New Look
AND MORE!!