

NINE WORKSHOP- BUILDING RESTRICTIONS

Center for Integrated Nanotechnology (CINT)

- Badges must be worn in the building, above the waist and in clear view, at all times.
- Students must have a need-to-know or specific business as they walk around the building.
- Cell phones, palm-pilots, lap-tops, and two-way pagers that have camera capabilities are not permitted into the building. They must be left outside of the building. They cannot be left at the receptionist desk.
- Audio, video, optical, and data recording devices (i.e. non Sandian-owned BlackBerrys, flash/thumb drives, iPods, MP3 players, etc.) are not allowed in the facility.
- DOE-owned computers do not require paperwork to be brought into the building. All business/university/personal computers need to have the attached ([CINT Cyber Devices](#)) form filled out by you or your organizational OAA prior to your visit to the CINT facility and a copy of the completed form needs to be turned in to a CINT administrator prior to leaving the lobby area. The original form must remain with the device at all times.
- Wireless networking is NOT available for anyone other than the CINT Scientists, their users, and Sandians that have crypto cards and VPN on their computers.
- Smoking is prohibited on the premises.

Computer Science Research Institute (CSRI)

- Standard hazardous materials (explosives, lighters, drugs, alcohol, etc.) are prohibited.
- Cell phones are permitted.
- Personal laptops are allowed but a "One-time Exception Form" will need to be filled out, located at the reception desk in the Lobby. The Sandia Hotel Network (Thunderbird) is not accessible by Sandia or personal laptops; only accessible files are those on their computers.
- The students do not need to be in constant sight of the PIs, but should not freely roam about the building unless they have business related work or a "Need-to-know."

Advanced Concept Group (ACG), Bldg 880: Restricted Area

- Students must wear badge at all times.
- Only a U.S. Citizen that is a SNL employee, contractor, or consultant with a Q or L clearance and DOE approved badge may escort.
- Escorts must remain with their student(s) at all times.
- Escorts must ensure that the student(s) do not gain access to classified information.
- Escorts must inform their student(s) of prohibited items. Items include: personally owned electronic equipment, RF transmitting equipment, any type of recording equipment, computers, removable computer media, cell phones or any cellular networking device, portable electronics, non-Sandia owned devices.
- Escorts allow access to the student(s) through automated gates using their own badge and pin. Students must wait next to gate until their escort swipes through.

NINE WORKSHOP- BUILDING RESTRICTIONS

Bldg 858EL/Bldg 858 South

- Students must wear badge at all times.
- Students are permitted to walk without an escort but should remain mindful of posted rules and signs.

Bldg 897

- Students must be escorted into the building. The swipe at the front doors is not accessible by their badges.
- Escorts must know where their students are at all times but students do not need to be in constant sight. Students should only be present in business or “Need-to-know” areas.

Bldg 960, Tech Area 4, Restricted Area

- Students must wear badge at all times.
- Only a U.S. Citizen that is a SNL employee, contractor, or consultant with a Q or L clearance and DOE approved badge may escort.
- Escorts must remain with their student(s) at all times.
- Escorts must ensure that the student(s) do not gain access to classified information.
- Escorts must inform their student(s) of prohibited items. Items include: personally owned electronic equipment, RF transmitting equipment, any type of recording equipment, computers, removable computer media, cell phones or any cellular networking device, portable electronics, non-Sandia owned devices.
- Escorts allow access to the student(s) through automated gates using their own badge and pin. Students must wait next to gate until their escort swipes through.

Advanced Materials Laboratories (AML)

- It is necessary for escorts to be with students at all times. AML is not a cleared area but it is a laboratory area and supervision is required.
- Prohibited materials include lap-tops, cell phones with cameras, blackberries, iPods and other media.
- The students are not permitted to enter the building alone.
- There is a sign-in visitor log that students will need to sign *every* time they enter the building.

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For additional information and clarity:

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AML

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Resources: [SNL Access Controls: 4.2 Escorting Instructions](#)

[CINT Facility Use](#)